**T.C.**

**OSMANİYE KORKUT ATA ÜNİVERSİTESİ**

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| **Görev Yeri** | **:** | **……………………………………………. Dekanlığı/Müdürlüğü/Başkanlığı/Koordinatörlüğü** |
| **Ait Olduğu Ay/Yıl** | **:** |  |

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| **Sıra No** | **Kurum**  **Sicil No** | **Adı-Soyadı** | **Vekâlet Edilen Unvan** | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | **Fiili Çalışılan Gün** | **Kullanılan Yıllık İzin** | **Raporlu Gün** | **Mazeret İzni** | **Diğer** | **Ay Toplamı** |
| **1** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **6** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **7** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| **ONAYLAYAN** | | | **KONTROL EDEN** | | | **DÜZENLEYEN** | | |
| **İmza** | **:** |  | **İmza** | **:** |  | **İmza** | **:** |  |
| **Tarih** | **:** | … / … / 202. | **Tarih** | **:** | … / … / 202. | **Tarih** | **:** | … / … / 202. |
| **Adı Soyadı** | **:** |  | **Adı Soyadı** | **:** |  | **Adı Soyadı** | **:** |  |
| **Ünvanı** | **:** |  | **Ünvanı** | **:** |  | **Ünvanı** | **:** |  |

**REVİZYON BİLGİLERİ**

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| Revizyon  No | Revizyon  Tarihi | Revizyon Açıklaması |
| 0 | - | İlk yayın. |